



Fondy Administrative Office
1617 West North Ave., #4
Milwaukee, WI 53205
Phone: 414-562-2282

Facility Use Application

Request for Use of the Fondy Market & Park – 2200 W. Fond du Lac Ave.

Please sign, date and return this application at least three (3) weeks prior to event date at: reservefondypark@fondymarket.org Permission to use the park and related facility are at the discretion of the Fondy Park Advisory Committee and subject to the Milwaukee Code of Ordinances and Wisconsin State Statutes. Alcohol is not permitted at the park, unless a valid City of Milwaukee Special Event Permit specific to the event has been issued. Special Event Permit is required to possess, consume, and serve alcohol – see information below.

Date: _____

Name of Entity/Group: _____

Address: _____ City: _____ Zip Code: _____

Names of Contact Person(s): _____

Primary Phone Number: _____ E-Mail Address: _____

By signing below, I affirm that: I am authorized to act on behalf of the entity identified above and I will personally be responsible for any charges associated with this permit. I am authorized to accept financial responsibility on behalf of the entity identified above and will pay for any damage to the park facilities that result from any actions or activities that result from the use of this facility. The entity identified above agrees at all times during the existence of this permit to indemnify Fondy Food Center, Inc. and the City of Milwaukee for, and hold it harmless from all liability, claims and demands on account of personal injuries, property damage and loss of any kind whatsoever, including workers' compensation claims, which arise out of or are in any manner connected to this permit, based on any injury, damage or loss being caused by any wrongful, intentional, or negligent acts or omissions of the entity, its agents or employees.

Fondy Food Center, Inc. and the Fondy Park Committee reserve the right to deny any application for any reason.

Permit Requestor Signature: _____

DETAILS OF REQUEST

Day(s) of the Week: _____ Start Date: _____ End Date: _____

Program Times (setup to leaving): _____ AM/PM to _____ AM/PM

Is this a public ___ or private ___ event? (check box)

Type of Program (check box): Educational Class: ___ Religious Service: ___ Fundraiser: ___

Music/Dance/Yoga: ___ Picnic: ___ Other: _____

Identify Areas of Use. See Map 1 for Reference (check all that apply):

Market Structure(s) 1 ___ 2 ___ 3 ___ 4 ___ Greenspace: _____ Picnic Tables: _____

Stage: _____ All Areas: _____

How many vendors: _____ What will the vendors be offering: _____

Describe the event or activity in as much detail as possible:

Number of people expected to attend: _____ (Note: Events of 150 or more people will require insurance. The insurance requirements are attached for reference. Fondy Food Center, Inc. and the Fondy Park Committee reserve the right to require insurance for any event. Events 150 or more people will also require the applicant to notify the Milwaukee Police Department.)

Electrical hookup (limited - no 220v service available): Yes: ___ No: ___

Water hookup (limited water available): Yes: ___ No: ___

The Entity/Group is expected to clean-up after themselves by picking up litter and disposing of all waste and debris in the appropriate receptacles.

An event lasting longer than three (3) hours will require access to ADA accessible restroom facilities. Restroom facilities provided by Fondy Food Center, Inc. will include a fee (see fee section).

If an entity requires temporary bathroom facilities they are required to coordinate with the Fondy Park Advisory Committee to identify a suitable location and determine the duration that the temporary

bathroom facilities will remain onsite. Neither Fondy Food Center, Inc. nor the City of Milwaukee is responsible for the security or maintenance of the temporary bathroom facilities. All temporary facilities must be ADA accessible.

FEES

Standard Permit Application Fee: \$30.00

Bathroom Facility Rental Fee: \$30.00/hour

Cleanup/Damage: You are responsible for the restoration of the facility to its original condition by the end of the permitted period. This includes picking up garbage and removing all items brought onsite. If excessive cleanup or damage occurs, you will be invoiced for the work required to bring the facility to its original condition (\$30.00/hour of Fondy staff time to clean-up the site + any repair costs.).

Payments: Checks can be made out to **Fondy Food Center, Inc.** and mailed to 1617 W. North Ave., Milwaukee, WI 53205 or payments can be made electronically through Fondy's donation page: <https://fondymarket.org/donation-page/>

Fondy Food Center, Inc. will notify the entity/group of any damages within three (3) business days of the event.

INSURANCE

Insurance Requirements: The insurance requirements are attached to this document. Fondy Food Center, Inc. and the City of Milwaukee must be listed as additional insured party on the policy.

SPECIAL EVENTS INFORMATION & NOTIFICATION

Special Events Permits: A City of Milwaukee Department of Public Works Special Event Permit is required for block parties and special events in the public right-of-way. Events of a certain size may require a festival permit. See the City of Milwaukee License website for more information:

<https://city.milwaukee.gov/obtainLicensesPermit54.htm> or call 414-286-3329

<https://city.milwaukee.gov/SpecialEvents.gov>

Milwaukee Police Department Community Liaison Officer: Call 414-935-7972

Fee Work Sheet

Standard Permit Application Fee: \$30.00 \$_____

Amenity Rental Fee (bathroom/electricity/water): \$30.00/per hour \$_____

TOTAL DUE: \$_____

Payments: Checks can be made out to **Fondy Food Center, Inc.** and mailed to 1617 W. North Ave., Milwaukee, WI 53205 along with the application or payments can be made electronically through Fondy's donation page: <https://fondymarket.org/donation-page/>

Fondy Food Center, Inc. will notify the entity/group of any damages within three (3) business days of the event.

MAP 1



Fondy Farmers Market
2200 W Fond du Lac Ave
Milwaukee, WI 53206

2020 Season

Early Season

Saturdays

May 9th - June 20th

9:00am-12:00pm

Regular Season

Saturdays, Sundays, Tuesdays, Thursdays

June 27th - November 1st

7:00am-2:00pm (Sat)

9:00am-2:00pm (Sun/Tues/Thurs)

Late Season

Saturdays

November 7th - November 21st

9:00am-2:00pm

Fondy Park Insurance Requirements

Insurance certificates must be submitted with the Fondy Park Facility Use application.

<u>TYPE OF INSURANCE</u>	<u>LIMITS</u>
<u>Workers' Compensation</u>	Statutory limits
<u>Employers Liability</u>	
Bodily Injury by Accident	Each Accident \$100,000
Bodily Injury by Disease	Each Employee \$100,000
	Policy Limit \$500,000
<u>Public Liability</u>	
A Comprehensive General or Commercial General Insuring Agreement that provides:	
* <u>Occurrence Coverage</u> *	
Premises/Operations Protection	
Products Completed Operations Protection	
Independent Contractors (owners, contractors protective coverage)	
Contractual Liability for Risks Assumed to this agreement	
 NOTE: If claims made coverage is provided, the policy must be amended so all protected occurrences are covered regardless of when the claim is made.	
Bodily Injury/Property Damage	Each occurrence \$1,000,000 General occurrence \$1,000,000 Products/completed operation aggregate \$2,000,000
<u>Automobile</u>	
Business Auto Policy that provides:	
Liability coverage for all owned, non-owned and hired vehicles	
Sudden and Accidental Pollution Coverage	
Provide MCS-90 Endorsement when applicable in accordance with the Motor Carrier Act of 1980	
Bodily Injury/Property Damage	Each accident \$1,000,000

THE CITY OF MILWAUKEE AND FONDY FOOD CENTER, INC. MUST BE NAMED AS ADDITIONAL INSURED PARTY ON THE POLICY.

Indemnification

To the fullest extent permitted by law, contractor agrees to defend, indemnify, and hold harmless the City of Milwaukee, the Fondy Food Center, Inc., its officers, agents and employees from and against all claims, demands, damages, liability, suits, judgements and decrees, attorney's fees, losses, costs and expenses of any kind or nature whatsoever which may come against the City or Fondy on account of injury or death of any person or persons or damage to any property occurring directly or indirectly from the performance or lack of performance or work hereunder, or negligence or carelessness, by contractor or its employees, agents or servants, including, without limitation, claims related to hazardous substances or environmental liability. The term "hazardous substance" shall include all substances identified as hazardous by Federal, State, County or Municipal Law, Statute, Ordinance, Order or Regulation related to the protection of the environment (including, without limitation, any regulations promulgated by the Federal Environmental Protection Agency or the Wisconsin Department of Natural Resources). The indemnifications contained herein shall survive the completion of the work.

March 2, 2020